

EAST COWTON PARISH COUNCIL

Councillors are hereby summoned and Members of the Public invited to attend
the online meeting of the Parish Council
on Monday 11th January 2021 at 7.30pm

AGENDA

1. **Apologies for absence**
2. **Disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.**
(The disclosure must include the nature of the interest (i.e. pecuniary or other). If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter)
3. **Minutes of the meeting of the Council held on 14th December 2020** (circulated to councillors)
To determine whether the Minutes are an accurate record.
4. **Chair's formal announcements on any matters not the subject of discussion or debate**
5. **Finance**
 - a) *To receive and approve statements of account*
 - b) *To authorise a cheque for payment of the clerk's salary*
 - c) *To be updated as to changes to signatories for the bank account*
 - d) *To consider contracts for the next financial year*
6. **Noticeboard and Grant Funding**
To consider report and costings from Cllr Simpson
7. **Councillors' Responsibilities**
Following the co-option of a new councillor the redistribution of roles and responsibilities should be considered.
8. **Resilience Plan**
To receive a verbal update from Cllrs Simpson and A Smith concerning progress with the refinements to the Resilience Plan
9. **Police Report**
To consider the report received
10. **Speed Awareness**
To consider further steps concerning this and Vehicle Activated Signage (last considered at Minute 1911.11

11. Risk Assessments

To consider the outcomes of risk assessments for the period ending 31st December 2020 and potential costs of repairs to benches

12. Planning applications *To consider application number 20/02667/MRC (land adjacent to Peppergarth)*

13. Date and time of the next meeting:

8th February 2020 at 7.30pm is proposed. Councillors to resolve whether this should be in the village hall or online.

14. Any other business (urgent or not requiring debate or decision)

Primarily to inform the clerk of items for inclusion on the next agenda

15. Public participation

Mrs J Kilsby
Clerk to the Parish Council

6th January 2021

THE LINK TO ATTEND THIS MEETING USING ZOOM WILL BE CIRCULATED SEPARATELY:

Supporting Information

5a Accounting Statement to 6 January 2021

		Community Account	Premium Account
		£ 5,195.13	£ 2,986.83
<u>add</u>			
Income			
Interest on Premium Account			£ 1.28
Parish Precept - Instalment 1	£ 3,150.00		
Parish Precept - Instalment 2	£ 3,150.00		
Compensation from Yorkshire Water	£ 250.00		
VAT reclaim	£ -	£ 6,550.00	
		<hr/>	<hr/>
		£ 11,745.13	£ 2,988.11
<u>less</u>			
Transferred to Premium Account			
Transferred to Community Account			
		<hr/>	<hr/>
		£ 11,745.13	£ 2,988.11
<u>less</u>			
Actual Expenditure			
1. Gross Wages (including PAYE tax refund)	£ 1,042.36		
2. Contractors	£ 1,680.00		
3. Services	£ 82.20		
4. Sundries	£ 29.50		
5. Insurance	£ 257.60		
6. Repairs/Maintenance	£ 732.73		
7. Rental	£ -		
8. Subscriptions/Training	£ 332.00		
9. Asset Purchases	£ -	£ 4,156.39	
		<hr/>	
		£ 7,588.74	

Bank Reconciliation at 6 January 2021

Current Account balance as statement		£ 7,744.58
<u>add</u>		
Payments not yet cleared:	£ -	£ -
<u>deduct</u>		
Cheques not yet presented for payment		
Clerk's salary (December)	£ 115.84	
ICO -Data Protection fee	£ 40.00	£ 155.84
		<hr/>
Reconciled balance - Current Account		£ 7,588.74
<u>add</u>		
Premium Account balance		<hr/>
		£ 2,988.11

5b List of Cheques Required

Description	£	Authority
J.Kilsby- Clerk's Wages	<u>£ 115.84</u>	Local Government Act 1972, s112(2)

5c Minutes 2010.05, 2011.05 and 2012.05 record **progress as to the appointment of Cllr N. Smith** as a signatory to the Parish Council (PC) cheques with online access (read only) to the bank accounts and an update will be given

5d Contracts

PC's only renewable contract is in relation to grass-cutting. Tenders were invited 12 months ago and under its financial policy the PC can renew the contract without seeking further quotations. An increase in cost, commensurate with previous annual increases has been allowed for within the budget.

6 The following information was circulated to Councillors pursuant to Minute 2012.11 **A1, AF30 aluminium noticeboard** (Ref: AF30/A1)

Standard Specifications

Single-bay, A1, external, AF30 aluminium noticeboard, portrait format, glazed. Can be wall, post or railing-mounted.

Overall dimensions 750mm wide x 1050mm high.

Display dimensions 650mm wide x 950mm high. Display capacity 9 x A4 sheets in portrait orientation.

Glazing 4mm vandal resistant Plexichoc

Frame and Doors 30mm deep aluminium profiles

Magnetic surface

Integral weatherseal

5 year guarantee

Whether you view it as an A1 poster case or a 9 x A4 noticeboard, the AF30/A1 represents a solid and cost-effective investment. This is the largest single-bay AF30 available and as with all other AF30 and AF58 boards is available in a choice of silver anodised finish or any one of six standard powder-coated colours.

Indicative costs based on assumed options

Powder Coating - colours Black, Brown, White, Burgundy, Blue, Green

Door hinge can be reversed to open to left or right

Magnetic board (option for a pinboard - add £99)

(Note : if this board is for permanent display of paths/map/local info then magnets should be ok and in meantime during refurb period of oak board, magnets will have to do)

Legs included (to be colour matched)

NO Header (not an option with this board)

(Note : during temporary use as main board, a header can be typed and laminated inside the case)

Price for this board as specified above is £455.24 and includes powder coating and legs.
Add delivery (£42) and VAT (£100)
Total Cost £597 (ex VAT £497)



Aluminium Model AF30/8A4N

This noticeboard is very similar to Option 1. Landscape orientation rather than portrait as in Option 1. No option for header.



Overall dimensions are W98cm x H83 cmMagnetic, option for pinboard is additional £103. Indicative Cost including legs and powder coating is £479 Add delivery (£41) and VAT (£104), Total cost £624 (ex VAT £520

Oak Model 9A4/0

Width 80 x Height 106cm
Single Bay, glazing is polycarbonate
Portrait format, accepts 9 x A4 sheets
Pinboard (not magnetic) is standard

Indicative cost (NO legs/posts/header) is £630 plus delivery plus VAT.

PLUS options : post kit £156.74, Straight Header £62, lettering £116.



MAN - MADE OPTION P6A4P

Smaller Board, takes 6 x A4 sheets, Overall dimensions 67cm x 106 cm (w/o header)
Indicative Cost £562 plus delivery plus VAT (NO legs/posts/header)

PLUS options : Posts £138, Header £47 with lettering £116.

Also available as landscape.



Note that under the Council's financial regulations (para 11g), for goods between £250 and £3,000, 3 estimates should be obtained unless items are only sold at a fixed price (para 11a vi) but mindful of requirement to obtain best value (para 10.3) usually by obtaining 3 quotations or estimates from appropriate suppliers.

Also grant from NYCC was for £500 ex VAT and must be spent and evidence by way of receipt supplied to NYCC by 13 February 2021. There is other money in reserves (£980 that could be used and will be needed to offset VAT pending reclaim)

7. Roles and Responsibilities

These were allocated in June 2019 Minute 1906.10 although following the resignation of a councillor Cllr N Smith was designated as the member with responsibility for finance (Minute 2009.05). In addition, Councillors are also responsible for risk assessments/inspections of various council assets including trees.

Currently:

Cllr Simpson - payroll, public spaces and bus shelters and representative to Yorkshire Local Councils Association; inspects Play Area, Millennium Wood and both bus shelters
Cllr Lambert -crime prevention, highways, footpaths and verges; inspects planters and bins

Cllr A Smith – works on parish plans and policies and working on restoration of Millennium Wood

Cllr N Smith- finance, community and sustainability and working on restoration of Millennium Wood; inspects Play Area, noticeboard and benches

Cllr Stephenson -supervising repairs in the Play Area and working on restoration of Millennium Wood, inspects Millennium Wood, noticeboard and defibrillator

8. Police Report



Hambleton Command: Town and Parish Council Report

Town or Parish :	East Cowton
Report Completed By :	PCSO 6786 Kim Laws
Data Reporting Period :	7 th December 2020 to 4 th January 2021

Crime and ASB Data

Qualifier	No of Incidents	
Anti-Social Behaviour	2	
Auto crime	0	
Burglary :	<i>Commercial : 0</i>	<i>Residential : 0</i>
Criminal Damage	0	
Theft (including from shops)	0	
Violence Against the Person	0	
Other crimes including Drugs	0	
TOTAL THIS PERIOD	2	

North Yorkshire Police Updates

Closure order secured for Northallerton property following ongoing anti-social behaviour

Joint working between North Yorkshire Police, Safer Hambleton Hub and Broadacres Housing Association.



On Friday 11 December 2020, North Yorkshire Police secured a three month closure order on a property in Northallerton following ongoing reports of anti-social behaviour, under the Anti-Social Behaviour Crime and Policing Act 2014.

The property, a flat in the Bankhead road area of Northallerton, was investigated by Northallerton Safer Neighbourhood team in partnership with the Safer Hambleton Hub and Broadacres Housing Association following numerous complaints regarding suspected drug use, anti-social behaviour and disorder at the premises. Despite trying to work with the

occupier of the flat to stop the behaviour, incidents continued and consequently Northallerton neighbourhood police officers worked with the Safer Hambleton Hub within Hambleton District Council and the Broadacres Housing Association to secure the closure order.

The Closure order was granted at York Magistrates Court on the 11 December 2020 and means that no one can access the property for three months, anyone who breaches the order could be arrested and prosecuted.



Sgt Christopher Hughes of the Northallerton Neighbourhood Policing team said: "We are pleased to secure this order on the property. The drug use and anti-social behaviour were having a huge impact on local residents and whilst this may be the first time we have had to use the closure power in this area, my reassurance to local communities is that it may not be the last. We will not

tolerate properties continually causing harm to our local neighbourhoods."

Gina Allen of the Safer Hambleton Hub said "It is clear that this property has caused significant harm, distress and concern for local neighbours. The behaviour has continued for a number of weeks despite warnings and partnership support offered to the occupier. The granting of the Closure Order today is a fantastic step for those who live near this property and I hope it will be much needed and deserved peace over the Christmas period. This year has been hard enough for everyone without our communities living in fear in their own

homes. We have worked collectively and tirelessly to bring about this Order and is testament to the strength of the multi agency working in the Hambleton area to keep our communities safe from harm. We are absolutely clear as a partnership that this behaviour will not be tolerated and we will take every step necessary and available to us to reduce, prevent and detect crime, disorder and anti social behaviour across Northallerton.”

Anyone with information about anti-social behaviour or drug activity in their neighbourhood can report either online, by calling 101 or anonymously via Crimestoppers.

11 Risk Assessments

The Clerk has not received these and councillors will need to consider the position regarding insurance cover to ensure that its obligations are being complied with. It has not been possible to include any financial costings regarding repairs to benches, details of which are awaited, and approval of these will need to be deferred to the next meeting.

12. Planning Applications

Councillors should refer to Hambleton District Council’s Planning Website for full details of the applications referred to on the agenda

13 Next Meeting

Current lockdown restrictions are unlikely to be loosened before 15th February 2021 and the advice of Yorkshire Local Councils Associations is to continue to meet online.

14. Any Other Business

Councillors need to decide future agenda items

15. Public Participation

Items raised in advance:

In relation to the flooding on Raby Lane a resident who reported the problem to NYCC (noting that three earlier reports had been made) was concerned that the matter was noted as closed after an inspection on 15 December with a determination by NYCC of no further action.

The resident raised the following:

Standing water full width of the lane and overflowing into adjacent fields. This has been the situation for more than a week, it has not subsided and appears to have nowhere to go. This is impassible on foot unless wearing a stout pair of Wellington boots.

The lane cannot be used by pedestrians cyclists and horse riders. Birkby Lane exiting East Cowton to the south is already closed for long term railway bridge repairs. Over the years the water authority has sought to repair leakage at this very spot and it would seem unsuccessfully.

For what reason is no further action required? The problem remains and requires positive action and will not resolve itself.

Another resident raised concerns regarding felling of trees in/around the village:

He said he was sad to see another old tree in East Cowton hit the ground to the sound of chain saws and excavators. He nevertheless understood tree preservation rules and that tree probably didn't have one.

Another resident took the time on Christmas morning to express appreciation for the hardwork of the PC and wish a Merry Christmas

A resident raised a query concerning the notice on the village postbox which had come to attention when posting cards and was concerned that it read as though the post box had been infected with Covid-19.