

# EAST COWTON PARISH COUNCIL

Minutes of the Parish Council Meeting held online  
on Monday 8<sup>th</sup> February 2021 at 7.30pm

## 2102.01 The Chairman declared the meeting open

### Present

Councillors: E. Simpson (Chairman) (ES); J.Lambert (JL); A.Smith (AS); N.Smith (NS); P. Stephenson (PS)

### In Attendance

County Councillor A.Wilkinson (from 8.15pm only) (AW); Flood Warden: B. Denley (BD); Clerk: J.Kilsby (JK); 2 members of the public.

### Apologies for Absence

Councillor T. Wild

## 2102.02 Disclosure of Interests

None declared.

## 2102.03 Minutes of the Meeting Held on 11<sup>th</sup> January 2021

**It was resolved that** the minutes of the meeting of the Parish Council (PC) on 11th January 2021 circulated to councillors be signed by ES as a correct record as soon as practicable.

## 2102.04 Chair's Formal Announcements

None

## 2102.05 Finance

**a) It was resolved that** statements of account circulated beforehand are agreed and that the balances on the PC's bank accounts at 2<sup>nd</sup> February 2021, verified by NS were as follows:

Community (Current) Account:	£7472.90
Business Premium (Deposit) Account:	<u>£2988.11</u>
	£10461.01

**b) It was further resolved that** cheques be drawn as follows:

Description	£	Authority
J.K - Clerk's Wages	115.84	Local Government Act 1972, s112(2)
Brian Robinson Machinery - salt	102.00	Local Government Act 1972, s111(1) Section 43(1) Highways Act 1980

**c) Further to Minute 2101.05c), it was confirmed that NS is now a signatory and has been granted online read only access to the accounts**

**d) It was resolved that** the quotation received for grass-cutting from the existing contractor be accepted and that his attention be drawn to the strimmer damage

**e) It was confirmed that the VAT reclaim had been approved by ES and NS and would now be submitted by JK.**

**f) It was resolved that** the purchase of plywood for a noticeboard repair, oil for bench maintenance and the purchase of spring bulbs and bedding plants, all provided for within the budget, be approved.

**g) It was resolved that** in circumstances where councillors could not envisage recruiting sufficient volunteers to enable a Community Partnership with North Yorkshire County Council (NYCC) for the purpose of gritting roads and paths in winter conditions, the decision as to the purchase of a salt spreader be deferred pending a query to be raised by ES at the Yorkshire Local Councils Associations' (YLCA) Forum as to how other PCs manage inclement conditions.

**2102.06 Notice-Board and Grant Funding**

After considering the quotations received **it was resolved that** an order be placed with Greenbarnes for a single bay aluminium board displaying 9 A4 sheets in portrait mode in green powder coating and **it was further resolved that** a cheque could be drawn to meet payment if required prior to the next meeting.

**2102.07 Resilience Plan**

AS confirmed that the draft plan was now complete save for insertion of a telephone number and plan and that she was liaising with NYCC's Emergency Forum. **It was resolved that** AS should now check to ensure that all data protection consents required have been obtained.

**2102.08 Police Community Report**

It was confirmed that the 2 incidents of anti-social behaviour in the current month's report like the 2 in the previous month's report related to the Coronavirus Regulations.

**2102.09 Planning (taken out of order from the Agenda by exercise of the discretion of the Chairman and after enabling members of the public to express their views)**

**It was resolved that** the PC had no observations in relation to application number 20/02892/FUL (*The Bungalow, St Mary's Close*);

**It was further resolved that** in relation to application number 21/00199/FUL (Dragonstone) the PC should advise the Planning Department of its concerns regarding the size of the proposed extension and consequent impact on the property next door and on the approach into the village from North Cowton, both of which it would dominate; due diligence concerning the omitted information should also be raised as well as assurances regarding maintenance of the turning space, off street parking and domestic use; drainage.

It was noted that application number 20/02667/MRC (land adjacent to Peppergarth) previously considered by the PC (Minute 2101.12) had been granted and the PC's observations addressed.

**2102.10 First Aid Training**

**It was resolved that** ES should pursue the opportunity for training offered by a resident and that the matter should be relisted for consideration at the next meeting.

**2102.11 Staff Appraisal**

**It was resolved that** the annual appraisal of the Clerk be delegated to ES.

- 2102.12 Neighbourhood Watch**  
**It was resolved that** JK should email the Police Community Support Officer for further information and that JL should consider an insertion in the Parish Magazine on behalf of the PC on this topic in due course .
- 2102.13 Training**  
**It was resolved** that ES and AS should attend the next online YLCA Branch Meeting in addition to ES participating in the forthcoming Discussion Forum but that no formal training was currently required.
- 2102.14 Survey by YLCA on the Continuation of Online Meetings**  
**It was resolved that** the PC would favour the ability to hold meetings online and hybrid meetings after May 2021 because of the flexibility they would provide including the scope to avoid inquorate meetings or a venue for extraordinary meetings and that JK should respond to the survey on that basis.
- 2102.15 Millennium Wood**  
 It was reported that in light of the written report circulated the entrance to the Millennium Wood had been closed and also that the representative from the Forestry Commission (Minute 2101.14) would not now visit until coronavirus restrictions have been lifted. **It was resolved that** ES and PS should consider drawings now provided by the Drainage Authority (also Minute 2101.14) and should report further to the PC when they have done so.
- 2102.16 Next Meeting**  
**It was resolved that** the next meeting will take place online at 7.30pm on Monday 8<sup>th</sup> March 2021 and that AS will host.
- 2102.17 Any Other Business**  
 ES indicated that there have been further communications concerning Planning Application numbers 17/01123/FUL and 19/01789/FUL (Manor House Farm) (Minute 2012.14) and **it was resolved that** the matter should be listed on the next agenda.  
**It was further resolved that** ES and JK should liaise concerning emails and the NYCC Parish Portal and that these matters too be listed on the next agenda.
- 2102.16 Public Participation**  
 AW gave an update regarding the flooding on Raby Lane and **it was resolved that** ES should email Highways Department at NYCC directly.  
 It was reported that NYCC had contacted an historic Resilience Plan Leader rather than the current leader.  
 Support for the acquisition of a salt spreader was expressed.
- 2102.17 Meeting Closed**  
 There being no further business, ES closed the meeting at 8.52 pm.