

EAST COWTON PARISH COUNCIL

**Councillors are hereby summoned and Members of the Public invited to attend
the meeting of the Parish Council
on Monday 14th March 2022 at 7.30pm in the Village Hall.**

AGENDA

- 1. Apologies for absence**
- 2. Disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.**

(The disclosure must include the nature of the interest (i.e. pecuniary or other). If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter)
- 3. Minutes of the meetings of the Council held on 10th January 2022** (circulated to councillors)

To determine whether the Minutes are an accurate record.
- 4. Chair's formal announcements on any matters not the subject of discussion or debate**
- 5. Police Report**

To consider the report received
- 6. Finance**
 - a) To receive and approve statements of account*
 - b) To note and authorise cheques*
 - c) To note and agree grass-cutting contract for the 2022 season*
 - d) To be updated regarding the annual VAT reclaim*
- 7. Asset Inspections**

To be updated as to action taken pursuant to Minute 2201.07 and determine the need for any further inspections before the end of the current periods of office
- 8. Neglected Communal Oil Tank**

To receive a verbal update following receipt of the search result referred to in Minute 2201.08
- 9. Pathkeeper Scheme**

To receive a verbal update following Minute 2201.09
- 10. Queen's Jubilee**

To receive a verbal update following Minute 2201.10
- 11. Raising the Parish Council's Profile**

To be updated concerning a village Facebook page following Minute 2201.11

12. Resilience Plan

To consider further the insurance position of volunteers named in the plan and to be updated as to delivery of the plan and safekeeping of the consent forms pursuant to Minute 2201.12

13. Parish Portal

To receive a verbal update following Minute 2111.17

14. Elections

To make arrangements for the ongoing conduct of Parish Council business in the event that the Parish Council is inquorate on 5th May

15. Arrangements for the Annual Parish Meeting

To consider initial arrangements for the annual parish meeting

16. Employee Payscale

To consider the clerk's position on the National Joint Council's payscale pursuant to the recommendation from her appraisal and Minute 2201.17

17. Planning applications

17.1. To consider observations to be made in relation to an application numbered 21/02338/FUL (Unit 5 Dalton Gates);

17.2. To receive an update following Minute 2201.18.)

18. Public Participation

19. Date and time of the next meeting

Depending on resolutions passed under Agenda Item 14 above, a further meeting may be required before councillors' terms of office expire, otherwise 11 May 2022 at 7.30pm is proposed.

20. Any other business (urgent or not requiring debate or decision)

Primarily to inform the clerk of items for inclusion on the next agenda

Mrs J Kilsby

Clerk to the Parish Council

9th March 2022

Supporting Information

5 POLICE REPORT

Police and Crime
Commissioner
North Yorkshire



North Yorkshire Police Report

East Cowton Parish Council on 14/02/2022

Statistics taken from	8 th January 2022 – 14 th February 2022
Crime Type	
Anti-Social Behaviour	0 Report
Total	0 Report
Arson	0 Reports
Burglary Dwelling	0 Reports
Burglary Commercial/Other	0 Reports
Criminal Damage	0 Report
Theft (inc Theft from Shop)	0 Reports
Violence against the person	0 Reports
Other crimes inc Drugs	0 Reports
Hate Crime	0 Reports
Robbery	0 Reports
Fraud	0 Reports
Total	0 Report

Local News:

Appeal for information following serious collision near Northallerton

Officers are appealing for information following a serious collision in Morton on Swale, Northallerton.

The collision occurred at 7.45am on Wednesday, 2 February and involved a red Fiat Punto and a Volkswagen Transporter.

The driver of the Volkswagen was taken to hospital for treatment to serious injuries.

The driver and passenger of the Fiat were taken to hospital for treatment to minor injuries.

Road closures were put in place for around two hours while emergency crews attended the scene and an initial investigation was carried out.

A 19-year-old man has been arrested on suspicion of driving offences and has been released under investigation while the investigation continues.

Anyone who witnessed either vehicle before the collision or who saw the events surrounding it is urged to contact North Yorkshire Police with information.

This can be done by calling 101, selecting option 2, and asking for PC Jack Dodsworth.

Alternatively, you can email jack.dodsworth@northyorkshire.police.uk

If you wish to provide information anonymously this can be done by calling the independent charity Crimestoppers on 0800 555 111.

Please quote reference 12220019005 when providing information.

Fatal collision involving cyclist and lorry in Northallerton

Police are appealing for information after a cyclist died in a collision with a lorry in Northallerton.

It happened just after 2.50pm on Saturday (22 January) at the roundabout connecting Brompton Road and Quaker Lane.


Sadly the cyclist – a local man in his 40s – was pronounced dead at the scene.

Officers investigating the collision are appealing for witnesses to come forward. They are also urging anyone with dashcam or CCTV footage from the moments leading up to it to get in touch.

The cyclist was riding a dark-coloured bike and the lorry was a Scania HGV.

Anyone with information or footage is urged to contact North Yorkshire Police on 101, select option 1 and quote reference 12220012175.

You can also email the Major Collision Investigation Team on mcit@northyorkshire.police.uk

Parents and carers: please work with us this half-term to prevent anti-social behaviour. 

This Friday, many schools across our area break up, with pupils enjoying a welcome week away from the classroom.

We want you to make sure you know where your children are and what they are doing during the school holidays, as part of our ongoing efforts to tackle anti-social behaviour.

Anticipating an increase in reports of youth-related anti-social behaviour, our Neighbourhood Policing Teams have been making plans to deal with this issue.

As a police force, we fully realise that most young people are well-behaved and act responsibly during their time away from school and out-of-sight of their homes.

But those who break the law have been warned they could find themselves being arrested.

Assistant Chief Constable Lindsey Butterfield said: “During the school holidays we tend to see an increase in complaints of anti-social behaviour where children and young people are identified as being responsible.


“While the minority may be causing issues, we find that most youngsters we speak to are polite and respectful and are simply enjoying being with their friends.

“To be clear, we will not move kids on who are not causing issues. Their presence alone is not an issue in most circumstances.

“However, some youngsters can find themselves getting drawn into anti-social behaviour, including street drinking or intimidating residents by gathering in large groups and being disruptive.

“Our policing teams will respond to such issues and will use powers to disperse these groups if necessary. Any behaviour that spills over into criminal acts such as criminal damage or assaults will be treated very seriously and offenders can expect to face action.

“As a preventative measure, we are urging parents and carers to work with us over half-term and make sure you know where your children are going to be and what they are doing.”

Be aware of the consequences 

If youngsters are found to be causing issues by the police, there may be consequences for them as well as for their parents or carers.

This could mean:

- You will have to leave whatever it is you are doing to come and collect them
- Their details could be logged on the local police system
- They may receive a dispersal order
- They may be investigated for any subsequent criminal offences
- They could end up being charged with a criminal offence
- They could be putting themselves in danger
- We will submit referrals to other agencies with concerns we have

We encourage parents and carers to have open and honest conversations with your youngsters, take responsibility for their safety and teach them how to keep safe, and make sure they know the risks of being involved in crime and anti-social behaviour. 🗣️

We believe this is the best approach to deal with this issue and ensure all in our communities are safe and feel safe. ✓

6 FINANCE

6a Accounting Statement at 7 March 2022

		Community Account	Premium Account
		£ 6,868.13	£ 2,988.18
<u>add</u>			
Income			
Interest on Premium Account			£ 0.28
Parish Precept - Instalment 1	£ 3,352.00		
Parish Precept - Instalment 2	£ 3,352.00		
VAT reclaim	£ -	£ 6,704.00	
		<hr/>	<hr/>
		£ 13,572.13	£ 2,988.46
<u>less</u>			
Transferred to Premium Account			
Transferred to Community Account			
		<hr/>	<hr/>
		£ 13,572.13	£ 2,988.46
<u>less</u>			
Actual Expenditure			
1. Gross Wages	£ 1,158.40		
2. Contractors	£ 1,917.60		
3. Services	£ 99.20		
4. Sundries	£ 20.20		
5. Insurance	£ 257.60		
6. Repairs/Maintenance	£ 62.32		
7. Rental	£ 99.50		
8. Subscriptions/Training	£ 258.00		
9. Asset Purchases			
		<hr/>	
		£ 3,872.82	
		<hr/>	
		£ 9,699.31	

Bank Reconciliation at 7 March 2022

Current Account balance as statement		£	9,699.31
<u>add</u>			
Payments not yet cleared:	£	-	£ -
		<hr/>	
<u>deduct</u>			
Cheques not yet presented for payment	£	-	£ -
		<hr/>	

Reconciled balance - Current Account	£	9,699.31
<u>add -Premium Account balance</u>	£	2,988.46
	£	12,687.77

6b List of Cheques to be Noted/Authorised

Invoice Date	Description	£	Authority
February	J.Kilsby- Clerk's Wages	£ 115.84	Local Government Act 1972, s112(2)
March	J.Kilsby- Clerk's Wages	£ 115.84	Local Government Act 1972, s112(2)
*21 January 2022	PG Window Cleaning Services for glass bus shelter	£ 10.00	Local Government (Miscellaneous Provisions) Act 1954 s4
15.01.22	Reimburse E Simpson HMLR office copy entries HM Land Registry	£ 3.00	S137 Local Government Act 1972 (LGA)
From 1 April 2021y	J.Kilsby- Clerk's Wages arrears	£24.32	Local Government Act 1972, s112(2)

NB * denotes cheques have already been signed and despatched with Clerk/RFO using authority from Minute 2104.06 to write cheques for signature by 2 councillors

In case of HM Land Registry Minute 2109.11 gave authority under s137 LGA

6c) Grass-cutting Contract

It is proposed that the current contract be renewed on the same terms save at a price of £106 plus VAT per cut

7) Asset Inspections

No reports have been received by the Clerk since the last meeting and reference should therefore be made to the information circulated in January to identify outstanding inspections/records

County Councillor Wilkinson has assisted in identifying that all grit bins in the village are the responsibility of North Yorkshire County Council save for 2, namely that at the junction of Birkby Lane and that at the junction of Conyers and Wycliffe Roads.

12) Resilience Plan

Councillors and need to determine the appropriate course of action on the basis of the feedback from the insurer which councillors will recall was:

“So as long as the council has direct control over the volunteers actions, has carried out and documented risk assessments for their duties, and has provided training to the individuals on their duties, then the normal terms of the policy will apply. And then the Public Liability cover will apply to the volunteers actions.”

(In response to:

Dear Madam

Although Parish Councils are not specifically identified as responders in the Civil Contingencies Act 2004, East Cowton Parish Council has, at the behest of the County Council, prepared a simple Community Resilience Plan.

It is designed to identify:

1. a coordination/meeting point (e.g. village hall).
2. short-term safe refuge places for people displaced from their homes.
3. emergency volunteers.
4. useful emergency equipment.
5. vulnerable people in the community.
6. useful emergency contacts.

It is not intended to replace the response that will normally be provided by the emergency services and district and county councils. It does, however, facilitate the provision of information alerts from the Met Office and Environment Agency, and the Parish Council relies on a volunteer Flood Warden in this connection to liaise with those agencies and to monitor ponds, ditches and drainage in the village so that the Parish Council can discharge its duties under s260 Public Health Act 1936, if required and alert volunteers named in the Resilience Plan as necessary.

Emergency volunteers under the Resilience Plan include Parish Councillors and people with appropriate knowledge and skills within the community, including a leader, deputy leader, flood warden and first aiders.

A question has arisen as to the nature of the insurance cover provided under the Parish Council's insurance policy with Zurich for those volunteers. I have accordingly been asked to contact you for guidance in this connection and should be grateful for your advice.)

14) Elections

Advice notes from Yorkshire Local Councils Associations and National Association of Local Councils have been circulated previously, as well as an email from Hambleton District Council regarding nomination packs. The Clerk has not been requested to obtain a nomination pack for any sitting councillor and is aware of only one councillor who has indicated an intention to stand again. Whilst all councillors are free to obtain their nomination pack personally, there is an obvious risk that the PC may be inquorate after the forthcoming election on 5 May. Arrangements accordingly need to be made to facilitate the PC continuing to fulfil its statutory obligations

15 Arrangements for Annual Parish Meeting

Section 9 Local Government Act 1972 states every parish must have a Parish Meeting regardless of whether it has a PC or not.

Part III, Schedule 12 of that Act sets out the procedure whereby the meeting must assemble between 1st March and 1st June every year and should be held on a day and time (no earlier than 6pm) fixed by the PC.

It can be convened by the Chairman or 2 Parish Councillors and the Chairman of the Parish Council presides at the meeting which must take place with not less than 7 clear days' notice

16 Employee Payscale

Local Government employees have been awarded a 1.75% payrise from 1st April 2021. The new payscale has been circulated. The PC has adopted the substantive benchmark and the Clerk is at Level 9.

17 Planning applications

Councillors should refer to Hambleton District Council's Planning Website for full details of the application referred to on the agenda.

A member of the public has been in contact concerning the application and has highlighted the following:

The access to this site is from the unclassified country lane linking the A167 at Dalton on Tees to the B1263 at Dalton Gates. Between the access and the A167 there are three 90 degree corners and a narrow, offset railway bridge, while towards the B1263 there is a further 90 degree, blind bend. The lorries visiting the site are exceptionally long and cannot negotiate any of these obstacles without using the whole road, an obvious danger on blind bends.

The access point itself is a particular danger as it is situated at one of these sharp bends. It is impossible for these long lorries, when coming from the A167 direction, to turn into the site without approaching from the wrong side of the road (as damage to the verge shows). There have already been many instances of drivers approaching from the B1263 suddenly coming head on to a lorry on the wrong side of the road. The approach from the B1263 is more straightforward but does involve the blind bend at Dalton Gates.

The nuisance to local residents is considerable. Unlike the previous use of the site, when lorries needed access only occasionally lorries are in and out all day, on every weekday, from 5am, thundering close by roadside houses.

In the event that planning permission is granted conditions should be applied regarding direction of access and times of operation.

20 Next Meeting

Councillors need to decide whether a further meeting is required before their terms of office expire and otherwise Monday 9th May at 7.30pm is proposed.