

EAST COWTON PARISH COUNCIL
Councillors are hereby summoned and Members of the Public
invited to attend
the meeting of the Parish Council
on Monday 13th November 2023 at 7.30pm in the Village Hall.

AGENDA

1. **Apologies for absence**
2. **Disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.**
(The disclosure must include the nature of the interest (i.e. pecuniary or other). If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter)
3. **Minutes of the meeting of the Council held on 9th October 2023** (circulated to councillors)
To determine whether the Minutes are an accurate record
4. **Chair's formal announcements on any matters not the subject of discussion or debate.**
5. **Co-option of a Parish Councillor**
To consider any applications received for co-option.
6. **Police Report**
To receive a verbal report from Cllr Shields
7. **Finance**
 - a) *To note and authorise payments*
 - b) *Councillors to consider budget update circulated by RFO and the level of precept for the next financial year.*
8. **Planning applications**
 - a) *Consider application numbered ZB23/02257/MRC music venue Cockleberry Farm. Modification of conditions from previously approved application.*
9. **Website** – Councillors to consider any amendments to the new website
10. **Public Participation**
11. **Date and time of the next meeting**

8th January 2024 at 7.30pm is proposed

12. **Any other business (urgent or not requiring debate or decision)**
Primarily to inform the clerk of items for inclusion on the next agenda

signed

J Walker, Clerk to the Parish Council

8th November 2023

At the Chair's discretion and to reflect the level of public response, the running order of agenda items can be altered

SEE OVER FOR SUPPLEMENTARY INFORMATION

Supporting Information

5 Co-option

Where a council is quorate it may co-opt additional councillors but remember to do this fairly to avoid unnecessary criticism. A template notice to invite people for co-option to these ordinary vacancies can be found on the YLCA website. Remember that the vacancies created by virtue of an uncontested election are termed 'ordinary' vacancies. Vacancies created in the four-year term of office (or more in some circumstances), are called 'casual' vacancies.

Also remember that as it is the Council that is conducting the appointment, it has a duty to ensure that persons who are co-opted are eligible to hold public office in accordance with Section 80 of the Local Government Act 1972. A pro forma eligibility check to hand to applicants can be found on the YLCA website.

Statements from candidates seeking co-option are confidential and the relevant information will be circulated separately.

6 Police Report

Crime Statistics for period 01/10/2023 to 31/10/2023

All reported Crimes – None

A verbal report will be given by Cllr Shields and a summary of news items will be provided.

7 Finance

a) Bank Reconciliation

Bank Reconciliation

10.10.23

Current Account balance as statement		£	11,010.71
<u>add</u>			
Payments not yet cleared:	£	£	
<u>deduct</u>			
Cheques not yet presented for payment	£	£	
Reconciled balance - Current Account		£	11,010.71
<u>add -Premium Account balance</u>		£	0,700.75
		£	11,711.46

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

Opening Balance 1 April 2023	£	11,000.00
Add Receipts in the Year	£	0,711.46

Less Payments in the Year

-£
2,012.04

Closing balance per cash ledger [receipts and payments book]

£21,628.

(must equal net balances above)

b) List of Payments to be Noted/Authorised

Invoice Date	Description	£	Authority
01/11/2023	CE & CM Walker Grass Cutting	138.00	Local Government Act 1972 s112(2)
11/11/2023	Clerk's wages - November	144.72	Local Government Act 1972, s112(2)
25/10/2023	Playsafety Ltd	90.00	Open Spaces Act 1906, Public Health Act 1875 s164

*denotes items authorised by RFO for payment prior to meeting to meet contractual payment date.

c) Budget – circulated to Councillors separately, Councillors to consider and approve the 3-year rolling budget